



REFUGEE-CANYON JOINT FIRE DISTRICT

Board Members

Mr. Jeff Sharps, Chairman
Mr. John Campbell, Vice-Chair
Mr. Richard Moore
Mr. Randy Wolf
Mr. Paul Rutter

Fiscal Officer

Melissa Tremblay

Meeting Minutes February 10, 2022

Members Present:

Mr. Jeff Sharps, Chairman
Mr. John Campbell, Vice-Chairman
Mr. Rich Moore, Member
Mr. Randy Wolf, Member
Mr. Paul Rutter, Member

Staff Present:

Clifford Mason, Fire Chief
Melissa Tremblay, Fiscal Officer
Lt Chris Clancy
Brandon Morgan

Present from the public: Mayor Layton and Councilperson Porter, Hebron.

Location: RCFD Station 350, 111 Basin St., Hebron, OH 43025

Meeting was called to order at 5:00pm by Jeff Sharps, who led the Pledge of Allegiance.

Public Comment: No public comments were received via station350@rcfiredistrict.org.

Approval of Minutes:

Mr. Rutter made a motion to approve the minutes of the meeting held on January 27, 2022. Mr. Wolf seconded the motion. Roll call results were 5 ayes, 0 nays. Motion passed.

Fiscal Officer's Report:

Mrs. Tremblay presented the reports from January, 2022 to be approved. Mr. Campbell made a motion to approve the reports as presented. Mr. Moore seconded the motion. Roll call results were 5 ayes, 0 nays. Motion passed. She then presented the bills to be paid. Mr. Campbell made a motion to approve the bills as presented. Mr. Wolf seconded the motion. Roll call results were 5 ayes, 0 nays. Motion passed. Mrs. Tremblay stated that she had met with the Health Insurance representatives to discuss the renewal and presented the Board with another option to increase deductibles. She stated that the quote could not be decreased due to the insurance company paying out \$1.25 for every \$1.00 we paid. After a brief discussion, Mr. Moore made motion to renew the current insurance with no changes. Mr. Rutter seconded the motion. Roll call results were 4 ayes, 1 nay with Mr. Campbell voting nay. Motion passed.



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Mrs. Tremblay reminded the Board that the 2022 appropriations were passed as temporary and permanent appropriations need approved by March 31, 2022. Chief Mason did not see a need for any changes so the Board directed Mrs. Tremblay to present the resolution for permanent appropriations at the next meeting. Finally, Mrs. Tremblay asked the Board if they wanted to disconnect the phone, internet, and cable at station 352. The Board directed her to cancel the service.

Fire Chief's Report:

Chief Mason distributed his report for January, 2022. He also passed out the quote for the renewal of property & liability insurance which increased \$931.00. Mr. Moore made motion to renew the property & liability insurance. Mr. Wolf seconded the motion. Roll call results were 5 ayes, 0 nays. Motion passed. Chief Mason asked the Board to accept the resignation of Carter Sherburne, who accepted a position with the City of Heath. Mr. Campbell made the motion to accept the resignation of Carter Sherburne. Mr. Wolf seconded the motion. Roll call results were 5 ayes, 0 nays. Motion passed. Finally, Chief Mason discussed the two full time vacancies and stated that Christopher Shoup, who previously worked for the district, has applied to come back and would like credit for time worked which would start him at the top step. After a brief discussion, Mr. Moore made motion to hire Christopher Shoup at the top salary step but with no seniority. Mr. Wolfe seconded the motion. Roll call results were 5 ayes, 0 nays. Motion passed. Chief Wolfe will be advertising for part time paramedics to fill some gaps in coverage.

Other:

Mr. Sharps stated that Union Township will continually check on station 352.

Mr. Rutter made a motion at 5:45pm to go into executive session Executive Session: Pursuant to ORC 121.22(G)(1), Executive session to consider the discipline or dismissal of a public employee. Mr. Moore seconded the motion. Roll call results were 5 ayes, 0 nays. Motion passed.

The Board came out of executive session and back on record at 6:43pm.



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Adjournment:

Mr. Campbell made a motion to adjourn the meeting at 6:43pm. Mr. Rutter seconded the motion. Roll call results were 5 ayes, 0 nays. Motion passed.

The next meeting will be Thursday, February 24, 2022 at 5:00pm.

APPROVED AS SUBMITTED:


Mr. Jeff Sharps, Chairman


Mr. Richard Moore, Member


Mr. John Campbell, Vice Chairman


Mr. Randy Wolf, Member


Mr. Paul Rutter, Member

