



REFUGEE-CANYON JOINT FIRE DISTRICT

Meeting Minutes
24 June 2021

Present Members:

Mr. Randy Weekly, Vice Chairperson
Mr. Richard Moore, Member
Mr. Jeff Sharps, Member
Mr. Randy Wolf, Member

Present Staff:

Ms. Amanda N. Perkowski, Fiscal Officer
Mr. Clifford L. Mason, Fire Chief

Excused Members:

Dr. Tony Forshey, Chairperson

Present from the Public: The meeting was made public via live stream on RCFD's YouTube channel. There were thirty-one (31) views. Also, there was one (1) attendee in-person (refer to sign-in sheet).

Location: Refugee-Canyon Fire District, 111 Basin Street, Hebron, OH

Opening: Meeting was called to order at 7:06 PM by Vice Chairperson Weekly who led the Pledge of Allegiance.

Appointments and Oaths: Mr. Wolf moved to appoint Alex Hardy (FF/EMT) to a part-time position effective 10 July 2021 contingent upon successful review of FBI/BCI background checks. Mr. Moore seconded the motion. Motion passed 4-0. Mr. Weekly administered the oath and welcomed Mr. Hardy to RCFD.

Public Comment: Comments from live-stream listeners were directed to be sent by email to station350@rcfiredistrict.org. None were received by email or in-person.

Clerk/ Fiscal Officer's Report:

- The minutes from the previous regular meeting held 27 May 2021 were reviewed. Mr. Wolf moved to approve the minutes as submitted, and Mr. Sharps seconded the motion. Motion passed 3-0-1 (Mr. Moore abstained).
- The minutes from the previous special meeting held 21 June 2021 were reviewed. Mr. Sharps moved to approve the minutes as submitted, and Mr. Wolf seconded the motion. Motion passed 4-0.
- The May 2021 bank reconciliation and bills were reviewed. Mr. Wolf moved to approve the reconciliation as submitted. Mr. Moore seconded the motion. Motion passed 4-0.
- Ms. Perkowski updated the board on taking payroll in-house; rather than making edits to the purchasing policy, the O.R.C. requires the board to pass a resolution for direct deposit which

was addressed later in the meeting under new business. Revised target date is next quarter, October 1.

Chief's Report:

- Structure fire on Deeds Road
- May 2021 fire/EMS report submitted
- State Fire Marshal grant for gloves (\$820) and hand lights (\$750): Mr. Moore moved to grant Chief Mason permission to proceed with the purchase of the items for the grant. Mr. Weekly seconded the motion. Motion passed 4-0.
- ODNR grant for UTV/skid: The award is \$18,000 (50% match). Chief recommended purchasing a Polaris Ranger from The Toy Store. Mr. Wolf moved to approve the purchase as stated. Mr. Sharps seconded the motion. Motion passed 4-0.
- Chief Mason reported quotes for a 60" lawn mower for Station 352 and recommended purchasing a unit for approximately \$7,000 from Buckeye Valley. Mr. Wolf moved to approve the purchase of a lawn mower from Buckeye Valley. Mr. Sharps seconded the motion. Motion passed 4-0.
- ODNR Community Wildfire Risk Reduction grant (50% match): Chief Mason reported the grant has been awarded for two desktops and two laptops/tough books for approximately \$6,000. Quote was received by Dell through state-bid contract. Mr. Moore moved to approve the purchase of the equipment from Dell. Mr. Weekly seconded the motion. Motion passed 4-0.
- Fireworks: Show at National Trail Raceway will be Saturday, and Buckeye Lake Area Star Spangled Tradition (BLASST) will be next Friday night.

Old Business:

Mr. Welch presented a final version of the proposed lease agreement provided by Union Township to the board, though Union Township did not provide the exhibits. Regarding the past expenses paid by Union Township and Mr. Prince, Mr. Welch said that Union Township has not provided the proper documentation for the exhibits. Mr. Welch approved the language and format of the agreement, but wants to ensure that the supplemental documentation is received to verify the expenses to protect the district. Regarding the insurance clause, Mr. Welch has provided Ms. Carnes a copy of the RCFD's current policy covering Station 352 asking if it is sufficient, because the proposed lease agreement does not specify an amount of coverage, to which she has not responded. Mr. Welch suggested calling a special meeting after Union Township submits the exhibits. Mr. Welch also offered the option to approve the lease agreement now contingent upon Union Township producing the exhibits and authorize the Fiscal Officer to reimburse expenses up to \$4,500, or other specific amount, without further board approval. It is also Mr. Welch's legal opinion that Union Township cannot negotiate with RCFD to retain levy funds, because that language is already included in the joint resolution between Union Township and the Village of Hebron; that issue will need to be negotiated with the Village of Hebron. No action was taken.

New business:

Ms. Perkowski presented Resolution #13-2021 authorizing direct deposits and electronic mailing of paystubs. Mr. Moore moved to approve Resolution #13-2021. Mr. Wolf seconded the motion. Motion passed 4-0.

Executive Session:

At 7:59 P.M., Mr. Weekly moved to enter into executive session pursuant to O.R.C. 121.22(G)(1) to consider the dismissal, discipline and/or the investigation of charges against a public employee. Mr. Wolf seconded the motion. Motion passed 4-0.

At 8:24 P.M., Mr. Moore moved to return from executive session, and Mr. Sharps seconded the motion. Motion passed 4-0.

Mr. Weekly moved to hold a disciplinary hearing for the actions of an employee for July 27th at the Hebron fire station at 1:00 P.M. Mr. Moore seconded the motion. Motion passed 4-0. Mr. Weekly also moved to secure a court reporter for the hearing. Mr. Wolf seconded the motion. Motion passed 4-0.

Members' Minute:

Mr. Moore announced the closing of U.S. Route 40 is July 6th for construction.

Mr. Weekly commended the crews who responded to the fire on Deeds Road. The neighbors were pleased the response time was within three minutes.

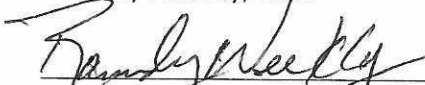
Closing:

The next regular meeting will be July 22, 2021 at 7:00 P.M. at 111 Basin Street.

Mr. Wolf moved to adjourn the meeting at 8:27 P.M., and Mr. Moore seconded the motion. Motion passed 4-0.

APPROVED AS SUBMITTED:

Dr. Tony Forshey, Chair



Mr. Randy Weekly, Vice Chair



Mr. Richard Moore, Member



Mr. Jeff Sharps, Member



Mr. Randy Wolf, Member