



REFUGEE-CANYON JOINT FIRE DISTRICT

Meeting Agenda
09 January 2020

The Refugee-Canyon Fire District Board of Trustees will meet at 7 PM on Thursday, January 9, 2020, in Council Chambers at the Hebron Municipal Complex, 934 West Main Street, Hebron, OH.

AGENDA

1. Call to order/ Pledge of Allegiance
2. Roll Call
3. Review and approve minutes from December 19, 2019 meeting
4. Presentation from Wichert Insurance Agency on property/casualty insurance proposal
5. Organizational Items:
 - a. Appointment of Clerk/Fiscal Officer
 - i. Approval of compensation/pay (\$_____ per hour, up to 25 hours per week)
 - b. Appointment of Legal Counsel
 - i. Approval of compensation/pay (\$_____/hour)
 - c. Appointment of Fire Chief
 - i. Approval of compensation/pay (\$_____)
 - d. Approval of mileage rate (57.5 cents per mile)
6. Clerk/ Fiscal Officer's Report
 - a. Bank Account
 - i. Designation of official bank
 - ii. Bills to Township/Village
 1. \$50,000 to village pending approval
 - b. Approval to begin paying outstanding bills
 - c. Authorization for payment to fiscal officer
 - i. Reimbursement for BCI/FBI background check \$60.00
 - ii. Compensation for personal services (_____ hours)
7. Adopt Lexipol Policies and Procedures (refer to list)



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8. Chief's Report

- a. Equipment
 - i. New engine
- b. Buildings
 - i. 6265 Lancaster Rd. station
- c. EMS billing

9. Old Business:

- a. Update on district's website, social media, and email addresses
- b. Update on health insurance/casualty insurance options and costs and possible award decisions
 - i. Waiting for a quote from Rinehart Walters Danner Insurance Agency
- c. Update, if any, on district's financial institution, applications and intergovernmental relationships
 - i. UAN agreement is pending registration with the Auditor of State, which is expected to be end of this week.
- d. Update on operational transition
- e. Emergency services dispatching – meeting with Licking County Commissioners
Jan 14, 1:00 PM
- f. Volunteer Firefighter Dependent Fund Board Appointments
 - i. Waiting on response from State Department of Commerce

10. New Business:

- a. Possible action on firefighter applications
- b. Discussion on 2020 meeting schedule

11. Discuss any notices or correspondence to the District

12. Public comment

13. Confirm the next meeting date, time, and location

14. Adjourn